



POSITIVE PERSONAL PROFILE – DISCOVERY

Jobseeker:	Date:
Career Specialist:	Interviewee:
Relationship to jobseeker: <input type="checkbox"/> Self <input type="checkbox"/> Family member <input type="checkbox"/> Friend/peer <input type="checkbox"/> Service provider <input type="checkbox"/> Other: _____	For how long has the interviewee known the jobseeker? <input type="checkbox"/> 0-3 years <input type="checkbox"/> 3-5 years <input type="checkbox"/> 5-10 years <input type="checkbox"/> more than 10 years <input type="checkbox"/> N/A (self)
Has the jobseeker met with a benefits specialist? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Interests and Preferences

<i>What are some activities the individual enjoys? Any passions?</i>	
<i>What are some leisure time activities? (sports, hobbies, etc.)</i>	
<i>In what environmental conditions does he/she thrive? (indoors/ outdoors, noisy/quiet, many people/few people, slow/ quick pace, time of day, etc.)</i>	
<i>What are some of his/her talents?</i>	
<i>How does he/she best learn a new task?</i>	

<i>Other comments (interests/ preferences)</i>	
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Life and Work Experiences	
<i>Please describe any paid or unpaid work experiences (including volunteer activities) – focus on the tasks completed rather than the place.”</i>	
<i>What types of household chores are completed regularly (both assigned and voluntary)</i>	
<i>In what community activities does he/she participate?</i>	
<i>Other comments (life and work experiences)</i>	
Skills and Knowledge	
<i>Has the individual been involved in any specific vocational training?</i>	
<i>Can you describe his/her academic skills (reading, math, time, money)?</i>	
<i>Other comments (skills and knowledge)</i>	
Dislikes, etc.	
<i>Are there particular activities he/she is “known” to dislike?</i>	
<i>Are there particular situations you recommend we avoid when searching for opportunities?</i>	

<i>Other comments (dislikes, etc.)</i>	
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Accommodation and Support Needs

What services are currently provided?

What accommodations should be in place for the job seeker to meet with success (i.e., physical accessibility, technological, personal care, etc.)

What supports will need to be maintained?

Other comments (accommodation and support needs)

Transportation Resources

How does the individual currently get around in the community?

What transportation resources will be necessary in order for the jobseeker to maintain a job?

Other comments (transportation)

Other General Observations

How would you describe his/her temperament?

<p><i>What characteristics do you most admire in the jobseeker?</i></p>	
<p><i>Please explain a “dream” job for the jobseeker.</i></p>	

Other General Observations - continued

Can you describe any "habits," routines or idiosyncrasies the individual demonstrates?

Is there any additional information you would like to share regarding this jobseeker?

NOTES

